

**MINUTES OF A MEETING OF THE  
APPOINTMENTS SUB COMMITTEE  
Town Hall, Main Road Romford  
8 July 2013 (1.00 - 4.35 pm)**

**Present:**

**COUNCILLORS**

**Conservative Group** Michael White (Vice-Chair, in the Chair), Steven Kelly, Roger Ramsey and +Melvin Wallace

**Residents' Group** Clarence Barrett and +Barbara Matthews

**Labour Group** Denis O'Flynn

Apologies for absence were received from Councillors Becky Bennett and Gillian Ford (+Melvin Wallace and +Barbara Matthews substituted respectively

Cheryl Coppel Chief Executive, Cynthia Griffin, Group Director Culture, Community and Economic Development and Yvonne Skingle, Managing Consultant Penna PLC were also present.

The Chairman, informed those present of the action to be taken in the event of an emergency.

There were no declarations of pecuniary interest.

**1 MINUTES**

The Minutes of the meeting of the Sub-Committee held on 1 July 2013 were accepted as a true record and signed by the Chairman.

**2 EXCLUSION OF THE PUBLIC**

On a motion by the Chairman the Sub-Committee **RESOLVED:**

That the public be excluded from the remainder of the meeting on the grounds that it was likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972.

3      **APPOINTMENT TO THE POST OF HEAD OF ECONOMIC DEVELOPMENT**

The Committee interviewed three applicants for appointment to this position. The Sub-Committee carefully considered the merits of each candidate by reference to the written profiles. Each candidate was asked to make an oral presentation to the Sub-Committee and also satisfied themselves as to their competency by questioning them in turn.

Members then deliberated on their individual merits. After weighing the relative strengths and experience of the candidates as indicated by their application and by interview, the Sub-Committee **RESOLVED TO APPOINT Tom Dobrashian** currently Project Director at Watford Borough Council to the position of Head of Economic Development in the Culture, Community and Economic Development directorate, as he had the requisite experience, skills and knowledge to discharge the duties of Head of Economic Development and should be appointed to that post, subject to the notification provisions of paragraph 12 of the Staff Employment Procedure Rules set out in part 4 of Havering's Constitution and upon confirmation from the Group Director Culture, Community and Economic Development that the appropriate references had been received and were satisfactory.

The Sub-Committee further **RESOLVED** that, in the event Tom Dobrashian declined the appointment, it should be re advertised.

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**Chairman**